

Delivery: Orders are regularly shipped via FedEx. Orders are shipped within 5-7 business days, subject to availability of merchandise. Items ordered together may ship separately at no additional charge.

Postage/Handling: Shipping charges are non-refundable. Prices subject to change. International orders—call for quote.

Returns and Exchanges: All returns and exchanges must be made within 30 days. Items returned for exchange or refund must be clean, unused, unwashed and in resalable condition. **Custom Embroidered Garments May Not Be Returned or Exchanged.** Ship return with a copy of your invoice and reason for return to **Professional Apparel Company, 847 Main Street, Battle Creek, MI 49014.**



PHONE

1.800.922.1456
M-F 8AM TO 6PM EST



ONLINE

ProfessionalApparel.com
24 | 7 | 365 days a year



FAX

1.269.963.0341
24 | 7 | 365 days a year



MAIL this form to:

Professional Apparel Company

847 Main Street, Battle Creek, MI 49014 | 269.963.7810

Customer Number

Check/Money Order MasterCard VISA AMEX Discover
Card Number (All digits please)

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Security Code: _____ Exp. Date _____

Signature _____

Billing information and/or change of address.

Name _____

Street Address _____

City _____ State _____

Zip Code _____ Daytime Phone No. (____) _____

For prompt order processing, please include phone number and fill in all the columns completely.

Contact person for questions with this order.

email address

Item #	Description	Qty.	Color or Print Description	Size	Free Emblem	Item Price (Each)	Custom Embroidery (Maximum 18 characters per line, including spaces, etc)	Font Code	Embroidery Price	Total Price



PAC VOLUME ORDER DISCOUNT Merchandise Sub-Total Amount \$ 500 – \$ 1,499..... 5% \$ 1,500 – \$ 4,999..... 10% \$ 5,000 and over..... 15% <small>DISCOUNTS DO NOT APPLY TO: customization fees, tax, shipping costs, sale prices and custom ordered items (custom mats, custom badges or special order garments).</small>		SHIPPING CHARGES WITHIN THE CONTINENTAL U.S.A. <table border="1"> <tr> <th>ORDER TOTAL</th> <th>AMOUNT</th> <th>ORDER TOTAL</th> <th>AMOUNT</th> </tr> <tr> <td>\$ 1.00 — \$ 25.00</td> <td>\$ 8.95</td> <td>\$ 250.01 — \$ 300.00</td> <td>\$ 20.95</td> </tr> <tr> <td>\$ 25.01 — \$ 50.00</td> <td>\$ 9.95</td> <td>\$ 300.01 — \$ 400.00</td> <td>\$ 22.95</td> </tr> <tr> <td>\$ 50.01 — \$ 100.00</td> <td>\$ 10.95</td> <td>\$ 400.01 — \$ 500.00</td> <td>\$ 24.95</td> </tr> <tr> <td>\$ 100.01 — \$ 150.00</td> <td>\$ 13.95</td> <td>\$ 500.01 — \$ 700.00</td> <td>\$ 26.95</td> </tr> <tr> <td>\$ 150.01 — \$ 200.00</td> <td>\$ 16.95</td> <td>\$ 700.01 — \$ 900.00</td> <td>\$ 28.95</td> </tr> <tr> <td>\$ 200.01 — \$ 250.00</td> <td>\$ 18.95</td> <td>\$ 900.00+</td> <td>..... Add 4%; A: AAAA</td> </tr> </table>				ORDER TOTAL	AMOUNT	ORDER TOTAL	AMOUNT	\$ 1.00 — \$ 25.00	\$ 8.95	\$ 250.01 — \$ 300.00	\$ 20.95	\$ 25.01 — \$ 50.00	\$ 9.95	\$ 300.01 — \$ 400.00	\$ 22.95	\$ 50.01 — \$ 100.00	\$ 10.95	\$ 400.01 — \$ 500.00	\$ 24.95	\$ 100.01 — \$ 150.00	\$ 13.95	\$ 500.01 — \$ 700.00	\$ 26.95	\$ 150.01 — \$ 200.00	\$ 16.95	\$ 700.01 — \$ 900.00	\$ 28.95	\$ 200.01 — \$ 250.00	\$ 18.95	\$ 900.00+ Add 4%; A: AAAA
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NEXT DAY AIR STANDARD SHIPPING + \$25		2ND DAY AIR STANDARD SHIPPING + \$15																															

Merchandise Sub-Total.....	\$	_____
Less Discount (if applicable).....	\$	_____
Order Total	\$	_____
Michigan Residents Add 6% Sales Tax	\$	_____
Shipping and Handling Charges.....	\$	_____
International & Expedited Shipping.....	\$	_____
Total Amount.....	\$	_____